

Minutes
Squamish Public Library Board
Wednesday, November 22, 2023, 5:30 PM

In attendance: Molly Loudon, Hilary Bloom, Esther De Vos, Hasrat Grewal, Doug Race, Janet Jamieson, Andrew Hamilton

Regrets: Dana Fleming, Sarah Bainbridge, Christine Baker, TlalaKwot

Minutes: Rya Kobewka

1. **Welcome:** We would like to acknowledge that we are gathered on the unceded territory of the (Skwxwu7mesh) Squamish First Nation

2. **Approval of Agenda**

a. Moved: Andrew Second: Janet Moved

3. **Approval of October 18, 2023 minutes**

a. Moved: Andrew Second: Doug Moved

4. **Treasurer's Report**

2024-2026 draft budget overview:

Revenue line items of note:

- provincial enhancement grant (funds to be spent within the next three years),
- Grant – Municipal – Professional fees (audit and risk assessment),
- increased revenue from interest and meeting room fees
- Board requested an update on Library Provision – Hilary to report back

Expense line items of note:

- cloud collection (eBook) budget increasing,
- conventions/training increased,
- Grant – Municipal – Capital (hybrid meeting room and replace public PCs),
- non-traditional library collection,
- program costs (to account for increased headcount),
- consulting (risk assessment and strategic planning),
- software maintenance (Communico, BiblioBoard), and
- capital asset purchases (miscellaneous capital purchases that may arise)

5. **Motion to Approve 2024-2026 Budget**

a. Moved: Doug Second: Andrew Moved

6. **Governance Committee Report**

Conflict of interest policy is still a work in progress. Hopefully an update to come in January.

7. **InterLINK Report**

No report this month.

8. Director's Report

Lots of events and programming, tech drop-in support is being very well received. The staff were presented with the new vision, mission, and values.

9. Council Report

Andrew provided a general update.

10. Business Arising

a. Strategic planning update

To be continued and brought forward into the new year – more discussions to come.

b. Trustee recruitment update

Applicants have been informed, council has approved the recommendation from the board to renew returning trustees. There is opportunity to join the executive on the board in 2024. January 17th meeting might start a few hours early to accommodate extra content.

11. New Business

a. Draft 2024-2026 budget

Discussed during treasurer's report

b. Civic hub consultant update

Hilary, Molly, and Doug had a meeting with Neil and Kal about future needs – they might be interested in attending the January 17th meeting.

12. Motion to move In Camera

a. Moved: Doug Seconded: Andrew Moved

13. Motion to move out of Camera

a. Moved: Andrew Seconded: Doug Moved

14. Adjournment

a. Moved: Esther Second: Hasrat Moved